

MINUTES OF THE BOARD MEETING
August 26, 2014
Time: 1:30 pm

Vern Riffe Center - 31st Floor
West B
77 South High Street, Columbus, OH 43215

Michael Florez, Chair
Cincinnati

Mary Santiago, Vice Chair
Lorain

Luis "Tony" Ortiz, Secretary
Dayton

V. Anthony Simms-Howell
Cincinnati

Iris Martinez Juergens
Dayton

Emanuel Torres
Columbus

Mike Robinson
Loveland

Jose Feliciano Jr.
Aurora

Dan Ramos
State Representative
District 56 ~ Lorain County

Matt Lynch
State Representative
District 76 ~ Geauga & Portage
Counties

Gayle Manning
Senator
District 13 ~ Huron & Lorain
Counties

Charleta Tavares
Senator
District 15 ~ Franklin County

Attendance

Commissioners - Present

Michael Florez - Chair
Mary Santiago - Vice Chair
Luis "Tony" Ortiz - Secretary
V. Anthony Simms-Howell
Emanuel Torres
Mike Robinson
Jose Feliciano
Elizabeth Guzman-Bowman

Legislative Members - Present

Senator Gayle Manning

Staff - Present

Lilleana Cavanaugh - Executive Director
Nolan Stevens - Public Policy Officer
Lair Marin - Community Liaison

Call to Order

Chair Michael Florez calls meeting to order at 1:37 p.m. and Pledge of Allegiance to the Flag is recited.

Call of the Roll

There are 8 Commissioners present, thus constituting quorum.

Chair's Report and Public Commentary

Chair Michael Florez begins by requesting Attorney General Carla Dowling-Fitzpatrick to swear in Commissioner Elizabeth Guzman-Bowman.



Motion #1 - 8 - 2014 - To approve the June 10, 2014 Board Meeting Minutes. Moved by Commissioner Mary Santiago. Seconded Commissioner Jose Feliciano Jr. Motion carries.

Chair Florez thanks board members for their participation in our meetings and for information reminds the Board that Megan Fitzmartin from the Governor's office recently issued correspondence to remind the Commission that the Ohio Revised Code mandates members of any State of Ohio Commission to attend three fifths of the scheduled Board Meetings and that any Commissioners falling below 60% of attendance must be reported to the Governor's Office.

Chair Florez hands the floor to Executive Director Lilleana Cavanaugh for update on reappointments of Commissioners. Exec. Dir. Cavanaugh informs that Commissioners Mary Santiago, Luis "Tony" Ortiz and Jose Feliciano Jr. have expressed interest in reappointments and are in the process of completing the application form and being considered by the Governor's Office.

Chair Florez provides a brief overview of the Financial Disclosure requirements and highlights the importance of the Ethics training for Board members, reminding them to complete this requirement before end of year 2014.

Chair Florez recommends that the September 16, 2014 Board Meeting be postponed due to it being only 2 weeks away.

Motion #2 - 8 - 2014 - To postpone the September 16, 2014 Board Meeting to October 17, 2014. Moved by Commissioner Ortiz. After discussion motion is withdrawn by Commissioner Ortiz.

Chair Florez informs the Board that Administrative Clerk will reach out to the each Commissioner individually to establish what date would work best for the new Board Meeting date to replace the September 16, 2014 Board Meeting.

Chair Florez hands the floor to Exec. Dir. Cavanaugh for the agency reports.

Exec. Dir. Cavanaugh hands the floor to Public Policy Officer Nolan Stevens for the Public Policy Office report.

PPO Stevens provides a brief overview of House Bill 605, House Bill 597 and Senate Bill 429. PPO Stevens then provides a review and summary of the most recent Latino Community Report.



Chair Florez opens the floor for questions or comments on the Public Policy Office report.

No questions were asked.

Chair hands the floor to Community Liaison Lair Marin for the Latino Community Network report.

Community Liaison Marin provides details regarding the Latino Health Summit. She states 150 participants attended the event, which included 3 main presentations and 1 key note presentation in the morning, and 6 workshop sessions in the afternoon. The topics included on the summit were based on feedback received from the Latino Regional Health Conversations.

Community Liaison Marin provides a brief update on the status of the 2014 DHO. Other Latino Community Network office projects underway include updating of the information catalogs on our website, constituent inquiries and logistic/event planning. Finally, she provides an update on the inter/volunteer recruiting.

Chair Florez opens the floor for questions for Community Liaison Marin.

Commissioner Robinson inquires about the date to begin planning for the 2015 Latino Health Summit. Community Liaison Marin replies that the planning for the Latino Health Summit will start this October. She informs that she has already begun to set up meetings through LULAC with partners for next year's LHS.

Exec. Dir. Cavanaugh then hands the floor to Organizational Development Center Officer Georgina Alvarez for her report.

ODC Officer Alvarez informs that applications for two 2015 Health grants through the Minority Health Commission have been prepared and presented for their consideration. The grants would cover educational activities during the 2015 Minority Health Month and a special project on Language Access and Cultural Competence for health service providers, with an outreach and educational component for community health workers, leaders and advocates. The ODC continues its work with targeted Hispanic grassroots organizations to develop action plans that concentrate on organizational development and capacity building. ODC Officer Alvarez also informs the board about regular information being provided to organizations on grant opportunities as well as grant writing and fundraising tips. Finally, she reports on the completion by the ODC of the Latino Health Conversations reporting and the completion of the Minority Health Commission grant requirements for this project.



Chair Florez opens the floor to questions or comments on the Organization Development Center report.

Commissioner Robinson encourages Georgina's work in grant writing. He requests the Commission to focus on dispersing the findings in the Latino Health Conversations which indicate clear contrasts between the disparities of Latinos across the state depending on the region. Finally, Commissioner Robinson recommends the Commission look into hosting virtual/teleconference meetings to assist with distributing this information.

Commissioner Jose Feliciano Jr. inquires if there was any work with any Cleveland based grassroots organizations and, if not, why. ODC Officer Alvarez then explains there have been conversations with Romanita Vargas regarding their interest to target some federal grants; a meeting is in the works to further discuss their interests and how the commission can support their efforts.

Commissioner Luis "Tony" Ortiz informs that Dayton is working on creating a preschool for Latino students. He requests ODC's assistance with a preschool assistance grant that the ODC promoted on the last grant e-campaign. Officer Alvarez reports she is working with the Governor's Office and has transmitted the interest that Dayton has in participating on the Preschool Statewide Grant. She will continue to work on this project and will keep Commissioner Ortiz informed.

Chair Florez then hands the floor to Commissioner Tony Ortiz for Education Committee update.

Commissioner Ortiz then informs that the Education Summit has a set date of March 5, 2014 and it will be held at the University of Akron. Furthermore, he informs that they are working with Senators Tavares, Manning and Representative Ramos. The goal is to have 350 people in attendance and there will be a very nominal cost \$10.00. Finally, he informs the board of the desire to host the Education Summit every year in different locations across the state.

Chair Florez opens the floor for questions.

Chair Florez then hands the floor to Commissioner Emanuel Torres for update on the Workforce and Economic Development Committee.



Commissioner Torres informs about a meeting to be held with the Ohio Hispanic Chambers of Commerce; the meeting will take place sometime between mid to late October. Commissioner Torres also encourages all Chambers across the state to attend Business Summit which is scheduled for November 10, 2014 at Wright State University.

Chair Florez opens the floor for questions.

Commissioner Robinson then asks if the business summit that was spoken of was the same as the Business Summit held at OSU.

Exec. Dir. Cavanaugh then clarifies that instead of hosting a statewide summit in Columbus, this year the commission is partnering with Wright State University to support their first Latino Business Summit. The commission will promote this event statewide and work on building the audience to represent the different regions as well.

For the record, Commissioner Simms-Howell very briefly highlights and clarifies that the Commission does not and cannot accept or provide sponsorships, however the Commission does partner with other organizations.

Chair Florez hands the floor to Commissioner Robinson for an update on the Health and Wellness Committee. Commissioner Robinson then defers the report to Community Liaison Marin.

Community Liaison Marin reports that the Committee has begun planning the next Latino Health Summit and the tentative date is August 7, 2015. She then informs the Committee is deciding on the location, hosting partner, and potentially considering having other host city outside Columbus, or having a regional Latino Health Summit in Cleveland as well. Community Liaison Marin advises the Board that the Cleveland Metro Health Hospital would be interested to host the LHS in Cleveland.

Chair opens the floor for questions.

Chair Florez then hands the floor to Commissioner Feliciano Jr. for an update on the Civic Engagement Committee.

Commissioner Feliciano Jr. reminds the commission that the Legislative Day will be held on December 3, 2014. Commissioner Feliciano Jr. then reports that they are inviting the Governor to be the keynote speaker and will partner with the Ohio Hispanic Chambers of Commerce. Finally, once the replacement for the Public Policy Officer position is filled then the agenda for the event will be finalized.



Chair opens the floor for questions.

Chair Florez then hands the floor Commissioner Santiago for an update on the DHO Gala.

Commissioner Santiago informs that the DHO Gala will be held on October 17, 2014. Commissioner Santiago informs Commissioner Guzman-Bowman that she has an extension of 1 week to submit her nominations for the DHO awards due to her recently joining the Commission.

Motion #3 - 8 - 2014 - To approve the DHO 2014 nominees. Moved by Commissioner Ortiz. Seconded by Commissioner Simms-Howell. Motion carries.

Chair Florez then hands the floor to Community Liaison Marin to provide details on the awardee of the Special Recognition award. Comm. Liaison Marin informs the commission of the credentials and accomplishment of Dr. Bertha Bouroncle.

Vice Chair Santiago recommends that a formal invitation letter be sent to the Governor's office for him to attend the DHO. Commissioner Simms-Howell concurs and highlights the importance of such actions for record keeping purposes so that the Commission may have proof that an invitation was extended to the Governor every year.

Executive Director Cavanaugh replies in agreement of the request and also informs that Board that in fact the office has extended a formal invitation to the Governor's office every year. Exec. Dir. Cavanaugh also informs the Board that she has already communicated with Lynn Stevens from the Governor's Office and requested the Governor's appearance and has sent a formal invitation.

Motion #4 - 8 - 2014 - To pass the Monthly Reports as submitted for May, June and July 2014. Moved by Commissioner Santiago. Seconded by Commissioner Torres. Motion carries.

Chair Florez thanks PPO Stevens for his work at the Commission. Commissioner Simms-Howell adds on by commending PPO Stevens on his extraordinarily detailed work on the many informational publications he has generated over the years.



Exec. Dir. Cavanaugh provides summary of OCHLA Public Policy Engagement and OCHLA Political Action Policy.

Motion #5 - 8 - 2014 - To pass the OCHLA Public Policy Engagement guidelines as submitted. Moved by Commissioner Ortiz. Seconded by Commissioner Santiago. After discussion Commissioner Ortiz withdraws motion given that some of the commissioners were not familiar with the documents.

Chair Florez then invites Commissioner Santiago to speak on the revised DHO Implementation Plan. Commissioner Santiago recommends the wording be revised further to clearly indicate the responsibility for choosing the DHO nominees and awardees which falls on the Board and not the staff of the Commission. Commissioner Simms-Howell agrees and recommends the changes be made on the document. Commissioner Ortiz inquires if this is a working document. Commissioner Santiago clarifies if voted on and approved it would be a policy to be adhered to. Commissioner Ortiz then concurs with revising the wording. Executive Director Cavanaugh will circulate the revisions among all commissioners to provide opportunity for feedback and will present a revised version of the document at the next board meeting.

Public present:

- Goran Babic - Office of Senator Manning
- Briana Black - OCHLA Intern
- Eisman Morales - OCHLA Volunteer
- Stephanie Demers - Ohio Civil Rights Commission

Motion #6 - 8 - 2014 - To open the floor to public commentary. Moved by Commissioner Santiago. Seconded by Commissioner Simms-Howell. Motion carries

Chair Florez hands the floor to Henry Guzman.

Henry Guzman gives the Board an update, review and summary of Hispanic Heritage Month Blood Drive. Stephanie Demers then gives an update to the Board on the status of Senate Bill 349.

Motion#7 - 8 - 2014 - To adjourn meeting. Moved by Commissioner Santiago. Seconded by Commissioner Feliciano Jr. Motion carries.

Board meeting adjourned by Chair Florez at 3:27 pm.

Michael Florez, Chair

Luis “Tony” Ortiz



**ADDENDUM TO MINUTES
August 26, 2014**

<u>Motion #1 - 8 - 2014</u>	To approve the June 10, 2014 Board Meeting Minutes.
<u>Motion #2 - 8 - 2014</u>	To postpone the September 16, 2014 Board Meeting to October 17, 2014 (motion withdrawn)
<u>Motion #3 - 8 - 2014</u>	To approve the DHO 2014 nominees
<u>Motion #4 - 8 - 2014</u>	To pass the Monthly Reports as submitted for May, June and July 2014.
<u>Motion #5- 8 - 2014</u>	To pass the OCHLA Public Policy Engagement guidelines as submitted (motion withdrawn)
<u>Motion #6 - 8 - 2014</u>	To open the floor to public commentary. Moved by Commissioner Santiago.
<u>Motion #7 - 8 - 2014</u>	To adjourn meeting.



ADDENDUM TO MINUTES

August 26, 2014

ATTACHMENTS

DOCUMENT	AUTHOR
May, June & July 2014 Monthly Reports	Executive Director Cavanaugh

