

MINUTES OF THE BOARD MEETING
March 25, 2014
Time: 1:30 pm

Vern Riffe Center - 31st Floor
Room West B
77 South High Street, Columbus, OH 43215

Michael Florez, Chair
Cincinnati

Mary Santiago, Vice Chair
Lorain

Luis "Tony" Ortiz, Secretary
Dayton

V. Anthony Simms-Howell
Cincinnati

Iris Martinez Juergens
Dayton

Emanuel Torres
Columbus

Mike Robinson
Loveland

Jose Feliciano Jr.
Aurora

Dan Ramos
State Representative
District 56 ~ Lorain County

Matt Lynch
State Representative
District 76 ~ Geauga & Portage
Counties

Gayle Manning
Senator
District 13 ~ Huron & Lorain
Counties

Charleta Tavares
Senator
District 15 ~ Franklin County

Attendance

Commissioners - Present

Michael Florez - Chair
Mary Santiago
Luis "Tony" Ortiz
V. Anthony Simms-Howell
Iris Martinez Juergens
Emanuel Torres
Jose Feliciano Jr.

Legislative Members - Present

Senator Gayle Manning
Representative Matt Lynch

Staff - Present

Lilleana Cavanaugh - Executive Director
Nolan Stevens - Public Policy Officer
Lair Marin - Community Liaison

Call to Order

Chair Michael Florez calls meeting to order at 1:32 p.m. and Pledge of Allegiance to the Flag is recited.

Call of the Roll

There are 7 Commissioners present, thus constituting quorum.

Chair's Report and Public Commentary

Chair Michael Florez begins with old business by requesting motion to approve December Board Meeting minutes.

Motion #1 - 3 - 2014 - To approve January 30, 2014 Board Meeting Minutes. Moved by Commissioner Emanuel Torres. Seconded Commissioner Iris Martinez-Juergens. Motion carries.



Chair Michael Florez introduces OCHLA's new Organizational Development Center Officer Georgina Alvarez. ODC Alvarez introduces herself to the Board.

Chair Florez highlights the urgent need for all Commissioners to file their Financial Disclosure on time. Chair Florez also requests recommendations for applicants to fill the 3 remaining vacant slots on the Board.

Commissioner Torres inquires if there are any specific qualities or attributes we are looking for in the candidates to fill the vacancies on the Board. Executive Director Cavanaugh informs that we are looking for people with expertise in the health care, business sector & job placement, expertise with reaching out to youth, also female representation would be appreciated on the Board and finally geographically speaking the Board would benefit from representatives of the Toledo, Youngstown and Akron area.

Chair Florez then addresses the importance of the Board utilizing a unified branding name (Ohio Commission of Hispanic/Latino Affairs or Latino Affairs Commission) and making sure we use one name only to avoid confusion among the public.

Chair Florez then directs Exec Dir. Cavanaugh to provide the monthly report. Exec Dir. Cavanaugh provides update on the status of the website renovation and highlights that the website will have a brand new layout so it is intuitive and more user friendly. Also, informs the Board of Commission's efforts to improve the Commission's social media presence. Exec Dir. Cavanaugh informs that the 2 year work plan for the ODC should be ready for the Board to review shortly. Then Exec Dir. Cavanaugh gives details of the events in the month of April extending from the Minority Health Commission Grant and provides details of the Civil Rights Town Hall.

Chair opens the floor to questions and answers. Exec Dir. Cavanaugh addresses all questions and answers.

Exec Dir. Cavanaugh hands the floor to Public Policy Officer Nolan Stevens for the Public Policy Report. PPO Stevens provides summary and highlights the content of the Latino Community Report on Language Access in Ohio Courts and Hospitals.

Chair Florez opens the floor to questions and answers about LCR. PPO Stevens addresses all questions and answers.

Chair Florez then proposes that the Commission compose and approve a proposal for Legislators on what can be done with the information found in the Language access LCR.



Chair Florez hands floor back to PPO Stevens. PPO Stevens then provides update on the status of the SCR 31 on the 65th Infantry of Borinqueneers and on HCR 48. Additionally PPO Stevens provides status update at a federal level for the recognition of the 65th Infantry of Borinqueneers. PPO Stevens then provides report of the Latino Education Summit and highlights the result of surveys completed by attendees of the event. Finally, PPO Stevens provides legislative update on legislation Public Policy Office is currently following in the House and Senate of Ohio including the mid bi-annual budget review.

Community Liaison Lair Marin informs that all lists have been launched in the Commissioner webpage and shows the look, feel and functionality of them on the OCHLA webpage. Furthermore, Community Liaison Marin states that resource lists will be compiled into Excel spreadsheets for easy access and use. Community Liaison Marin then highlights efforts to inform the community of different events and job opportunities through social networking.

Motion #2 - 3 - 2014 - To approve the January and February monthly reports. Moved by Commissioner Mary Santiago. Seconded by Commissioner Ortiz. Motion carries.

Chair Floor hands the floor back to Exec Dir. Cavanaugh for overview of CHIP conference. Exec Dir. Cavanaugh provides details of OCHLA's participation in the CHIP conference and the contribution offered by OCHLA for the event.

Chair Florez opens the floor to questions and answers. Exec Dir. Cavanaugh addresses all questions and answers.

Exec Dir. Cavanaugh informs the Board that the April Board meeting has been postponed to June 10, 2014 and requests confirmation or details of conflicts with this new date for the Board meeting to establish the best date to ensure quorum.

Chair Florez requests an update on the Annual Report hard copies from Exec Dir. Cavanaugh. Exec Dir. Cavanaugh informs that we now have hard copies to be distributed throughout the community. Exec Dir. Cavanaugh highlights the importance of utilizing the 2013 OCHLA Annual Reports as an introductory piece and as a marketing piece for the Commission.

Chair Florez then addresses the old business on the meeting agenda and provides details of the ways to attend the Ethics training. Chair Florez again addresses the importance of filing the 2013 Financial Disclosure in a timely manner to avoid the Commission from being assessed any fees by the Ethics Commission due to late filings.



Chair Florez hands the floor to Commissioner Luis “Tony” Ortiz for the Education Committee update. Commissioner Ortiz provides a brief summary of the success and great turn out in program quality and attendance for the Latino Education Summit. Commissioner Ortiz then states that the 2015 Latino Education Summit will be hosted by the University of Akron.

Chair Florez then hands the floor to Community Liaison Marin to provide the update on the Health Committee. Community Liaison Marin provides update on the regional health conversations and overall planning for the Latino Health Summit.

Chair Florez then hands the floor to PPO Stevens for update on the Civic Engagement Committee. PPO Stevens informs the Board that the Committee has spent time defining the scope for the goals of the Committee. PPO Stevens informs that the Legislative Visit Day has been rescheduled to December 3, 2014 and that the Committee has made it a goal to help the Community at a municipal level on immigration policies.

Chair Florez hands the floor to Commissioner Santiago for update on the DHO Committee. Commissioner Santiago then informs that all Commissioners have been sent the DHO implementation plan and that the Committee is looking to host the DHO on September 26, 2014. Commissioner Santiago requests both items be up for vote and approval at the next Committee meeting.

Chair Florez hands the floor to Commissioner Torres for update on the Workforce and Economic Development Committee. Commissioner Torres informs the Board that the Committee intends to implement initiatives that will focus on job creation for the Latino Community.

Chair Florez requests explanation of the Legislative Engagement Policy and the Political Engagement Policy from PPO Stevens. PPO Stevens then explains that the Legislative Engagement Policy is something that was introduced by previous PPO Tina Staigers and requires updating in order to reflect the actual practices at the commission. The Political Engagement Policy is a document that outlines the scope of involvement for board members and employees on political activity. Chair Florez requests that both documents be merged for simplicities’ sake, but then Attorney General Carla Dowling-Fitzpatrick advises against this action because these documents do not necessarily address the same people or actions. Nolan Stevens will present policy drafts for review and consideration for approval at the next June meeting.



Chair Florez recognizes Commissioner Simms-Howell for his “John E. Pepper Education Community Service” award. Chair Florez then recognizes Commissioner Martinez-Juergens for her profile in the Dayton Business Journal which names her as “BizWomen” in recognition of her mentoring contribution to the community. Chair Florez recites a brief summary of Benito Lucio’s achievements and awards Benito Lucio the OCHLA recognition for Outstanding Service. Benito Lucio then takes a moment to express his gratitude for the honor of this recognition and goes on to inform the Board of his goals and aspirations for the work he will be doing after his retirement from ODJFS.

Chair then moves on to address the Selective Service System need for Latinos on Local Boards.

Motion #3 - 3 - 2014 - To open the floor to public commentary. Moved by Commissioner V. Anthony Simms-Howell. Seconded by Commissioner Santiago. Motion carries.

Public present:

- Antwan Booker- Office of Senator Charleta Taveres
- Bridget Filanski - OCHLA Intern
- Isabel Gaitan - OCHLA Intern
- Benito Lucio - ODJFS
- Charles Hauser- Chauser Consulting
- Firefighter Charles Gilton - Recruiting Office of the Columbus Divions of Firefighters
- Lt. Gary Smith - Columbus Division of Firefighters
- Cecilia Atkinson - Herris Elementary School
- Jesus Ovalle - Office of Minority Health/Columbus Public Health

Charlie Hauser introduces himself and informs that he is the facilitator from the OCHLA Board Retreat.

Firefighter Charles Gilton introduces himself and informs the Board of the open application beginning on April 1, 2014 through April 30, 2014. Firefighter Gilton then goes on to request assistance in dissipating the need for Latino involvement in the Columbus Firefighter division because there is only 7 male and 1 female Latino firefighters out of 1,540. Firefighter Gilton then provides many details of the requirements to become a Columbus firefighter, the benefits of becoming a Columbus firefighter and details of the “Can you take the heat” event.

Chair then hands the floor PPO Stevens for a Legislative update. PPO Stevens informs the Board that SCR 31 passed the Senate 31 to 0.



Motion#4 - 3 - 2014 - To adjourn meeting. Moved by Commissioner Santiago. Second-
ed by Commissioner Ortiz. Motion carries.

Board meeting adjourned by Chair Florez at 3:12 pm.

Michael Florez, Chair

Luis "Tony" Ortiz



**ADDENDUM TO MINUTES
March 25, 2014**

<u>Motion #1 - 3 - 2014</u>	To approve January 30, 2014 Board Meeting Minutes.
<u>Motion #2 - 3 - 2014</u>	To approve the January and February report.
<u>Motion #3 - 3 - 2014</u>	To open the floor for public commentary.
<u>Motion #4 - 3 - 2014</u>	To adjourn meeting.



ADDENDUM TO MINUTES

March 25, 2014

ATTACHMENTS

DOCUMENT	AUTHOR
January and February Report	Executive Director Cavanaugh
Public Policy Center Report	Public Policy Officer Nolan Stevens

