

MINUTES OF THE BOARD MEETING

February 19, 2010

Riffe Center, Room West B & C, 31st. Floor, 77 South High Street, Columbus

Attendance

Commissioners - Present

Mary Santiago
Michael G. Florez
V. Anthony Simms-Howell
Richard Romero - Arrived Late at 3:30pm
Isabel Framer

Commissioners - Absent

Andres E. Gonzalez
Baldemar Velasquez
Lupe Williams
Sonia Troche

Staff - Present

Lilleana Cavanaugh
Lair Marin-Marcum

Call to Order

Chair Santiago called the meeting to order at 1:35 p.m.

Call of the Roll

There are four Commissioners present, no vote can take place.

Chair's Report and Commentary

Chair Santiago welcomes new Commissioner Isabel Framer. New Commissioner Framer is sworn in to the Oath of Office by Attorney General Richard Jones.

Financial Report and update will be done at the end of Board meeting with DAS Director John Cunningham.



Chair Santiago would like to remind the Commissioners that the Ethics Financial Disclosure forms must be sent in before April 15th and to please inform the Commission when it has been submitted.

Reminder that the Ethics Training Course must be taken every two years by Commissioners.

OLD BUSINESS

Executive Directors Transition Process

Director Cavanaugh confirms that transition process was completed satisfactorily.

NEW BUSINESS

SB35 & SB150

Director Cavanaugh gives update of the two bills and the hearings.

Sunset Review

Director gives a report on the Sunset review hearing; the hearing went well. If any further questions arise, Ohio Latino Affairs will be contacted, otherwise, no further action is required..

Directors' Reports and Commentary

Director Cavanaugh presents Policy Report & Community report for the month of January 2010.

Floor is opened for questions.

Annual Reports (2006-2009) completion update is given by Director Cavanaugh and Commissioners are asked to review and provide feedback for each report in order to finalize.

Contingency of Operations Plan is presented by Director Cavanaugh.

Director Cavanaugh gives an update on the guidelines for Public Records Requests.

Chair Santiago asks for an update on the audit report and if we had responded. Director Cavanaugh responds affirmative. The letter was submitted by Former Director Ezra Escudero on December 18th, 2009. A copy of that letter was sent to each of the Commissioners with a copy of the audit report. Overall, it was a good review and we are insuring that all recommendations are implemented.



Director Cavanaugh gives a summary of the Agenda for the Board Retreat that will take place on Saturday Feb 20th.

Public Commentary

Floor is open to the public.

Public present:

Charles Houser - Chauser Consulting
Sean Simms - Miami University
Raul Soto - Ohio Department of Education
Richard Jones - Attorney General

Other items

Commissioner Simms-Howell proposes that there should be an attendance sheet for commissioners specifying who has attended and who was absent.

DAS Presentation

Department of Administrative Services Fiscal Officer John Cunningham presents an overview and updates of the Department of Administrative Services and the status of the Commission.

Adjournment

Chair Santiago adjourned the meeting at 2:30 p.m.

Mary Santiago, Chair

Michael G. Florez, Secretary

