



Minutes of the November 13, 2007 business meeting at the Ohio Department of Job and Family Services, 4020 East Fifth Avenue, Columbus, Ohio.

### ATTENDANCE

#### Commissioners

Blanche Aviles Casey  
Mary Santiago  
V. Anthony Simms-Howell  
Richard Romero  
Phillip R. Barbosa  
Simon Rodriguez

#### Staff

Ezra C. Escudero  
Lilleana Cavanaugh  
Susan De Luca

#### Guest attendance list

Attached

#### ABSENT

Chris Rodriguez- Excused  
Ramona Reyes - Excused  
Daniel Porras - Excused  
Humberto Gonzalez - Excused  
Michael G. Florez - Excused

### CALL TO ORDER

Chair Romero called the meeting to order at 1:30 p.m.

### CALL OF THE ROLL

There were six commissioners present constituting a quorum.

### MOTION #1 - 11-2007

To approve the October 19 meeting minutes. Presented by Commissioner Santiago. Seconded by Commissioner Aviles Casey. Motion carried.

Chair Romero informed that today will be a change in the Agenda in order that the Director be able to talk about the new website and give a progress report on the OLANet.

## MINUTES

November 13, 2007

Page 2 of 4

Director Escudero reported on the new OLANet and gave a presentation.

Chair Romero asked the Director about the re-appointment of Board members.

Director Escudero explained that the office has not received any update from the Governor's office about the appointments and until the Governor announces the new appointments or re-appointments, they are extended for sixty days.

Chair Romero expressed that probably for the next meeting they could do the swearing-in and send out a press release informing the community about the appointments and committees the board members belong to.

Chair Romero informed that at the next meeting the Executive Committee will meet. He asked Commissioner Simms-Howell to serve as member at large in the committee. Commissioner Simms-Howell accepted.

### DIRECTOR'S REPORT

Director Escudero presented his reports for September and October. Copies are attached as Exhibits A and B.

MOTION #2 - 11-2007 - To accept the Director's report for September and October. Presented by Commission Barbosa. Seconded by Commissioner Simon Rodriguez. Motion carried.

Commissioner Aviles Casey presented the Financial Report on a new format. Copy is attached as Exhibit C.

MOTION #3 - 11-2007 - To approve the financial report with corrections. Presented by Commissioner Santiago. Seconded by Commissioner Simms-Howell. Motion carried.

### COMMITTEE REPORTS

Communications - No report

Ohio's Emerging Diversity

## MINUTES

November 13, 2007

Page 3 of 4

Commissioner Simon Rodriguez reported that the committee met and discussed the proposal from the Strategic Government Initiatives. He expressed the concerns from a board member that is not present at the time. The concerns are:

1. Will the consultant be required to be bilingual?
2. What is the selection of the consultant?
3. What is in the selection of the organization they will work with for the grant writing workshop?
4. What communication of material with OCHLA information are developed and distributed may should require final review and approval by the Communications Committee and perhaps by the Executive Committee.
5. Will the consultant develop a grant request criteria?

Director Escudero reported that he answered all these questions brought by Commissioner Reyes in an email sent to her.

Chair Romero thanked the Director of the Department of Job and Family Services for hosting this meeting and look forward for a long-term relationship.

**MOTION #3 - 11-2007** - To accept the proposal of the Strategic Government Initiatives. Presented by Commissioner Santiago. Seconded by Commissioner Aviles Casey. Motion carried.

Director Escudero informed that on Saturday, December 1 in Columbus they will re-launch of the education advisory committee. The meeting will be moderated by Herrera and Associates. An invitation has been sent via email. All board members are welcome.

**Workforce & Economic Development** - Chair Romero informed that he met with Commissioner Porras, but there is nothing new to report.

## **OLD BUSINESS**

Commissioner Santiago brought up the Distinguished Hispanic Ohioan Gala. She informed the packages are ready and the letters to sponsors should be mailed after Thanksgiving. Director Escudero suggested that the forms for nominations can be posted on the Commission website for people to submit their nominations to the Commissioners. The Commissioners in their areas review the nominations and bring them to the board. No vote is necessary.

**MINUTES**

**November 13, 2007**

**Page 4 of 4**

**NEW BUSINESS**

Chair Romero presented Kenneth Latham from the Ohio Developmental Disabilities Council. Mr. Latham gave a presentation and distributed materials.

**PUBLIC COMMENTARY**

MOTION #4 - 11-2007 - To accept public commentary. Presented by Commissioner Simms-Howell. Seconded by Commissioner Santiago. Motion carried.

Public introduced themselves.

**ANNOUNCEMENTS**

Commissioner Simon Rodriguez thanked Benito Lucio from the Department of Job and Family Services for hosting the meeting today.

**ADJOURNMENT**

MOTION #5 - 11-2007 - To adjourn the meeting. Presented by Commissioner Simon Rodriguez. Seconded by Commissioner Aviles Casey. Motion carried.

Meeting adjourned at 3:30 p.m.

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Richard Romero, Chair

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Michael G. Florez, Secretary

## ADDENDUM TO MINUTES

November 13, 2007

### MOTIONS CARRIED

Motion #1 -11-2007	To approve the October 19 minutes.
Motion #2 -11-2007	To approve Director's reports from September and October.
Motion #3 -11-2007	To approve the financial report.
Motion #4 - 11-2007	To accept public commentary
Motion #5 - 11-2007	To adjourn the meeting.

# OHIO COMMISSION ON HISPANIC/LATINO AFFAIRS (OCHLA)

## 1ST QTR FY 2008 BUDGET REPORT

ACCOUNT	ANNUAL	1st QTR Proj.	ACTUAL	DELTA	PERCENT
Payroll & Services - 100	160,121	42,883	41,328	1,555	26%
Maintenance - 200	40,000	11,650	13,899	-2249	35%
Programs - 402	182,911	24,417	5,749	18,668	3%
Programs Services - 402	317,089	58,105	17,814	40,291	6%
<b>TOTAL Plan</b>	<b>700,121</b>	<b>137,055</b>	<b>78,790</b>	<b>58,265</b>	<b>11%</b>
<b>OCTOBER EXPENDITURES</b>					
ACCOUNT	AMOUNT	2D QTR Proj.	% SPENT		
Board Payroll (100)	1,676				
Executive Staff Pay (100)	8,414				
Program Staff (100)	6,380				
Benefits (100)	3,255				
DAS & CSA Services (200)	254				
Supplies (200)	2,258				
IT Equipment ((300/402)	1,516				
Board Travel (200)	537				
Staff Travel (200)	211				
Direct Billed Travel (200)	1,037				
MISC	160				
	<b>25,698</b>	<b>103,771</b>	<b>25%</b>		

SUBMITTED BY TREASURER:  
Blanche Aviles Casey  
November 13, 2007