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JUNE, 2013

To the Honorable Board Members of the Ohio Commission on Hispanic/Latino Affairs

Public Policy Center (PPC) Report

Nolan J. Stevens, J.D.- Policy Officer

Advise

LCR's – Health, Deferred Action for Childhood Arrivals

1. Planned and organized content and scope for an LCR on the federal Deferred Action for Childhood Arrivals program and its interaction with Ohio's state law. This LCR will issue by August 31, 2013.
2. Kept abreast of research topic for a former intern that may ultimately be used as the data basis for an LCR on cultural competency of public mental health care agencies.

Federal Engagement

Reported to the community on the progress of the Senate immigration bill.

Legislator Engagement

1. Worked with legislators in the Senate and House on House Bill 59, the biennial budget.
2. Welcomed Representative Matt Lynch to the Commission, entertained Rep. Lynch at June board meeting.
3. Invited and secured Senator Charleta Tavares for our August 9th Health Summit.
4. Began arranging meetings for constituents with Reps. Reece and Ramos regarding their House Bill 155

Budget

Finished successfully implementing budget strategy:



- Continued to monitor the entirety of the budget process through amendment phase in the Senate, through passage by the Senate and through conference committee
- Coordinated and successfully sought the re-introduction of an amendment augmenting OCHLA's budget by \$53,000 in FY 2014 and \$67,000 in FY 2015, after the amendment was inadvertently left out of the substitute bill.
- Solicited and ensured support for OCHLA's appropriation from key legislators and key administrators.
Updated commissioners on our budget efforts and where the Commission sits in the process.
- Issued thank-you notes to community leaders, administration personnel and legislators and staffers for their help in achieving our budget amendment.

Deferred Action and Ohio law and policy

Worked with Ohio officials and community advocates to bring both to a better understanding of the interaction between Ohio law and the federal Deferred Action for Childhood Arrivals program. The chief interactions regard driver's licenses and tuition equity. Specifically:

- Met with community advocates on the issue of DACA and in-state tuition and DACA and driver's licenses, and helped connect them to administrators and policy-makers in positions of influence.
- Monitored pending Ohio legislation affecting DACA and driver's licenses: House Bill 114, House Bill 155, Senate Bill 62

Connect/ Build

Agency Outreach

Attended Boards and Commissions Management meeting on DACA and licensure by state boards. Offered services for those boards struggling with understanding DACA in the context of their statutes or simply seeking more information on DACA.

Academia

Attended and took notes on presentation regarding prevalence of labor trafficking in Ohio and around the world. Did extensive research – both legal and lay – for the drafting of issue papers for website content.

Outreach to Community

Drafted original content and compiled media articles for three policy briefs:

- June 6th – Filibuster
- June 13 – Gay rights movement
- June 24 – Human Trafficking update

Public Policy Center Website Updates

- Continued to supervise construction of OCHLA PPC Website for a July launch
- Drafted content – dozens of pages - on issues in Health and Safety and Justice and Civil Rights.
- Monitored and edited content drafted by OCHLA website contractor, Megan Uhrig
- Spurred and oversaw the uploading of all LCR's to the website



- Monitored the live launch of the “Immigration” issue page and attendant bill page
- Began project with intern regarding the creation and translation of introductory slides on the U.S. and Ohio political system. First slide is on federalism.

Legislation Monitored

Continued to monitor legislation critical to Ohio Hispanics, including:

- HB 59, biennial budget bill
- HB 130, the “End Demand Act” to combat human trafficking
- HCR 28, encouraging Congress to grant Puerto Rico statehood
- HB 155, concerning driver’s licenses for DACA recipients
- HJR 6, concerning a ballot initiative to legalize recreational marijuana
- HB 153, concerning the legalization of medicinal marijuana
- SR 90, urging Congress to enact comprehensive immigration reform
- HB 41, 42, 93, all considering the regulation of “fracking”
- SB I, on the creation of grant money for workforce training

Workforce and Economic Development

Followed several pieces of legislation relative to workforce training.

Human Trafficking

- Attended and took notes on June meeting of this Commission, which focused on labor trafficking.
- Drafted and issued a report to the community in a policy brief. Watched and documented passage of House Bill 130 out of the Ohio House. Will report on its passage to the community in early July.

Health Summit Support

Discussed participation of Senator Charleta Tavares. Confirmed Senator Tavares’s participation as key-note speaker, asked for her participation in a panel and in planning the summit.

Constituent Inquiries

Answered several constituent inquiries:

- Referred constituent to Ohio Civil Rights Commission
- Referred constituent to OCHLA’s list of attorneys
- Provided constituent with OCHLA’s ESL catalogue
- Arranged a meeting with Rep. Matt Lynch for a constituent
- Provided constituent with OCHLA’s reports on education dating back to 2001

Meetings Attended

6/3/13 – Immigration panel, Clintonville Public Library
6/4/13 – OCHLA Education Committee meeting
6/4/13 – OCHLA Executive Committee meeting
6/4/13 – OCHLA Board meeting
6/6/13 – Senator Charleta Tavares
6/6/13 – Discussion on gay Latino youths at Nueva Luz URC, Cleveland



6/10/13 – Conference call with Maritza Motino, LULAC Columbus
6/10/13 – Attorney General DeWine’s Human Trafficking Commission meeting
6/11/13 – House Transportation, Public Safety & Homeland Security Committee meeting
6/17/13 – Conference call with Dean Alstaetter, ECCHO
6/18/13 – Senate Civil Justice Committee meeting
6/18/13 – Budget Conference Committee meeting
6/18/13 – House State and Local Government Committee meeting
6/19/13 – Fausto Rivas, OCHLA Administrative Assistant
6/19/13 – NALEO conference call re: federal immigration reform
6/19/13 – Nick Torres, Jessica Ramos, Brian Hoffman
6/25/13 – Intern interview – Eder Ayala
6/25/13 – House Agriculture and Natural Resources Committee meeting
6/25/13 – Lilly Cavanaugh and Melissa Paskins, CSA
6/25/13 – House Finance and Appropriations Committee meeting
6/25/13 – Budget Conference Committee meeting
6/26/13 – Senate Insurance, Commerce and Labor Committee meeting
6/26/13 – Boards and Commissions Management meeting
6/27/13 – Megan Uhrig and Eder Ayala

Organizations Development Center (ODC) Report & Latino Community Network (LCN) Report

Lilly Cavanaugh-Acting Officer

Improved Service Delivery-

Website:

- Continued work on website improvements, including Search Engine Optimization (SEO), development of meta-tags, and standardization of web pages for style, content, etc.
- Created the Distinguished Hispanic Ohioan Awards 2013 page and historical pages.
- Created Workforce Investment Boards reference page (to be launched in the Fall)
- Created the Hispanic Heritage Month page (to be launched in late August)
- Trained staff on use of e-campaign and mail listings features
- Weekly updates of homepage with relevant information about health summit and latest news
- Added link and information for potential candidates for the board of commissioners to apply.

Connect

Central Ohio Minority Business Association

Lair Marin attended meeting regarding Catering Basics Introduction. COMBA is starting to create training and information sessions for minority businesses interested in opening up catering, hospitality and events. Their support consist on in house help, once a week legal & accounting help, and a call center for continuous assistance.



Hannah News

Staff met with Josh Wright to provide overview of the commission and its mandates for a directory being prepared by Hannah News on government services.

Ohio Department of Transportation

Lair Marin and Director Cavanaugh met with Carmen Stemen to discuss OCHLA's intern/volunteer program and learn more about the ODOT work.

United Way, Central Ohio

Lair Marin met with United Way's president Janet Jackson per recommendation from Benito Lucio to provide overview about the commission and hear about the interest of United Way to learn about educational needs in the Latino community. Around mid-July a follow up call involving OCHLA's education chair, Mr. Tony Ortiz and Nolan Stevens, Education Committee staffer will be scheduled.

Human Trafficking Conference—Central Ohio Rescue and Restore Coalition

Director Cavanaugh and Lair Marin attended this one day conference to continue to increase our education and awareness about the issue of human trafficking in Ohio and the latest tools and research on how to combat this crime. Also used the opportunity to network with contacts, present the work of the commission and increase awareness about the impact of human trafficking on Hispanic Ohioans.

Emergency Preparedness: Allocation of Scarce Resources in a Catastrophic Disaster

Lair Marin participated in the 4th and last meeting of this initiative. Their goal was to gather our recommendations and advice on how scarce resources can be dealt with in case of a disaster and how minorities would be affected. Director Cavanaugh and Lair Marin assisted in some of the focus groups that were conducted to gather data. Please find report attached.

Mount Carmen College of Nursing, Columbus

Director Cavanaugh made a presentation regarding the Latino Health Summit, cultural understanding and awareness for Nursing students and Hispanics in Ohio. This lecture is part of the college's diversity and inclusion series.

Capacity Building

Civil Rights Town Hall 2013—Resource Directory Update

- Initiated work with intern who will be creating the resource directory on civil rights and advocacy for immigrants and New Americans. This is a project result of the Civil Rights Town Hall Meeting action steps. The intern is being secured by the the Asian American & Pacific Islanders Advisory Council.

EDUCATION

Latino Education Summit 2014

Continued working with OSU and Education Chair Ortiz on initial planning for this event. The next committee meeting will be hosting by Dr. Raul Soto at the Department of Education. The date and location are secured for March 5, 2013 at The Ohio State University. The committee will begin work to develop the event's agenda and call for best practices during its July meeting.



HEALTH

Latino Health Summit 2013

Director Cavanaugh and Lair Marin are working with the Latino Health committee members to organize the event. Our partners for this year's summit include LULAC, The Minority Health Commission, City of Columbus Office of Minority Health, Molina Healthcare, Ohio Department of Job and Family Services and Center for Closing the Health Gap.

The program for the Summit is finalized, presenters have been secured, and weekly e-campaigns are being issued to promote participation. This year's summit will have an exhibitors hall with relevant resources and information for community leaders. We will also host Hispanic blood drive campaign to officially launch this initiative that will take place across the state during Hispanic Heritage Month.

WORKFORCE AND ECONOMIC DEVELOPMENT

Workforce and Economic Development Summit—November 7, 2013

Continued hosting weekly conference calls with Rafi Rodriguez, CHL-Ohio for the planning of this event.

WORKFORCE INVESTMENT BOARDS—COMMISSIONERS TO ATTEND MEETINGS

We have requested the support from our commissioners to attend the regional Workforce Investment Boards around the state. The purpose of this effort is to introduce the commission to the WIB's with highest number of Hispanics in their area, and learn about programs in place, outreach and inclusion geared to the Hispanic community.

Our goal is to ask commissioners to report back on their findings, provide contact information, and act as our ambassadors before those boards to establish communication and cooperation.

Furthermore, a website page with information on Workforce Investment Boards will be launched in late July to begin promoting these resources among our constituents and leverage any opportunities that might arise for Latinos to take advantage of possible opportunities through the WIB's.

EMERGING DIVERSITY AND INCLUSION

Red Cross Hispanic Heritage Month Blood Drive—Sept 15-Oct 15, 2013

Drafted and submitted for the committee's review a marketing and outreach campaign for the campaign. Our goal is to use OCHLA's networks to promote the blood donation campaign through main urban centers in Toledo, Lorain, Cleveland, Youngstown, Columbus and Dayton.

Distinguished Hispanic Ohioan Awards

- Initiated process for event organization, nomination packet, webpage launch and partnership



- opportunities for this event.
- Issued nominations' instructions and packets for commissioners. The selection of the awardees will be made during the August board meeting.
- Lair Marin is coordinating initial event logistics and office is in regular communications with Commissioner Mary Santiago, who chairs this committee.

NATIONAL PARTNERSHIPS

NALEO Conference

Executive Director Cavanaugh participated in the 2013 NALEO Conference in Chicago. The conference provided an opportunity for Latino appointed and elected officials to work with policymakers regarding challenges and opportunities faced by Latinos in the United States. The focus of the 2013 conference covered Education, Health, Financial Literacy and Empowerment, Civic Engagement, Climate Change, Federal Debt and an update on Comprehensive Immigration Reform. Plenary sessions on the state of the Latino community in the Midwest, national Hispanic leadership, governance and civic participation were also included.

Administrative Report

Staff Classification & Personnel Matters

- Continued to work with HR in regards to staff classification.
- Drafted and reviewed updated job descriptions for staff.
- Met with employees and HR specialist to review new job descriptions.
- Worked with HR to generate Personnel Action Forms for positions. Approval on these changes is expected before the end of July, 2013.

Biennial Budget

Successfully secured the FY14-15 biennial budget with sought increase of \$53,000 in FY 2014 and \$67,000 in FY 2015.

LINE ITEM AND DESCRIPTION	FY 14	FY 15
GRF 148100 Personal Services and Operations	\$333,037	\$347,852
GRF 148402 Community Programs (Outreach)	\$44,924	\$44,924
GRF Subtotal	\$377,961	\$392,776
GSF 6010-148602 -Appropriation Authority	\$24,558	\$24,558
Budget Grand Total	\$402,519	\$417,334



Biennial Audit FY12/FY13

- Followed up with Auditors to review status of personnel and HR audit. All processed were found to be in order as of the end of the month; however, the complete revision of HR systems will not be completed until sometime in July.

End of Fiscal Year Closing

Worked closely with DAS for end of year closing, processing of encumbrances and final end of year payments and reconciliations. Provided Finance Chair Tony Simms Howell and update on financial status as of end of fiscal year.

- Technology—Computer equipment & software
Proceeded to use funds in FY 13 (per board's approval) to replace three computer stations for Administrative Clerk, Public Policy Center Officer and Executive Director.
- Renewed license for Adobe Professional.

Meetings Attended by Executive Director

June 10—Orientation and Onboarding Fausto Rivas
June 12—Josh Wright, Hannah News
June 12—CIEGE and International Education, Otterbein University
June 12—American Red Cross, Hispanic Blood Campaign
June 13—Ethics Training, William Green Bldg., Columbus
June 14—Carmen Stemen, ODOT, Environmental Services
June 17—Mt. Carmel College of Nursing Presentation
June 18—LEON (Lourdes Barroso de Padilla)
June 19—Civil Rights Townhall, directory project (Nelson, Thornton, To, Cavanaugh)
June 20—Melissa Paskins, (DAS-HR)
June 21—Human Trafficking Conference
June 21—Rafi Rodriguez & Grapevine Organization (Business Summit Planning)
June 22—Race to the Top Steering Committee Meeting
June 26-29—NALEO Conference, Chicago, IL.

Respectfully submitted,

