

MINUTES OF THE BOARD MEETING

August 16, 2016

Time: 1:30 p.m.

Vern Riffe Center
Room 1960, 19th Floor
77 S. High St., Columbus, OH 43215

Luis "Tony" Ortiz, Chair
Dayton

Michael Florez, Vice Chair
Cincinnati

Jose Feliciano Jr., Secretary
Aurora

Mary Santiago
Lorain

V. Anthony Simms-Howell
Cincinnati

**Elizabeth Guzman-
Bowman**
Columbus

Emanuel Torres
Columbus

Gregory Guzmán, PhD
Maumee

Rev. Juan Rivera
Campbell

Dan Molina
Loveland

Rick Perales
State Representative
District 73 ~ Greene County

Dan Ramos
State Representative
District 56 ~ Lorain County

Gayle Manning
Senator
District 13 ~ Huron & Lorain
Counties

Charleta Tavares
Senator
District 15 ~ Franklin County

Attendance

Commissioners - Present

Tony Ortiz—Chairman
Michael Florez—Vice Chair
José Feliciano, Jr.—Secretary
V. Anthony Simms-Howell
Beth Guzman-Bowman
Dan Molina
Rev. Juan Rivera
Mary Santiago

Legislative Members - Present

Senator Gayle Manning
Senator Charleta Tavares

Commissioners - Absent

Gregory Guzmán, PhD. (Excused)
Emanuel Torres (Excused)

Staff - Present

Lilleana Cavanaugh—Executive Director
Lair Marin—Community Liaison
Andrea Lewis—Public Policy Officer
Georgina Alvarez —Organizations Development Officer
Briana Black—Administrative Clerk

Call to Order

Chair Ortiz calls meeting to order at 1:30 p.m. The Pledge of Allegiance to the Flag is recited.

Call of the Roll

There are 8 Commissioners present, thus constituting quorum.

Chair's Report

Chair Ortiz welcomes the new AG Representative for the Ohio Latino Affairs Commission, Katherine Mosca.

Approval of Minutes

Chair Ortiz presents previous meeting's Minutes to the board for review and approval.

Motion #1 - 8 - 2016 - To approve the June 7, 2016 Board Meeting Minutes as submitted. Moved by Commissioner Molina. Seconded by Commissioner Santiago. Motion carries.

Agency Report

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Chair Ortiz then hands the floor to Executive Director Lilleana Cavanaugh, she highlights three key items of business for the months of June and July.

First, Ms. Cavanaugh states that the Commission is collaborating with the University of Cincinnati to host the first College Student Latino Leadership Conference on October 21st, 2016. The university is engaging Latino university organizations and inviting student leaders from across the state to attend the conference. The event will also involve the United States Hispanic Leadership Institute.

Second, she informs the Board on the USAID grant approval for HOLA to create a Latino resource center in Painesville. The Board had approved a grant from OCHLA for HOLA to secure blueprints for this project, so this grant from a national entity is a welcome success for the Latino community in Painesville. The Organizations Development Center will be working to assist HOLA as they work through the next phases of this USAID grant implementation.

Third, Ms. Cavanaugh also highlights that through the work of Ms. Alvarez of the ODC, OCHLA has secured grant MGS 17-01 of \$5,000.00 from the Ohio Commission on Minority Health for the 2016 Ohio Latino Health Summit.

Chair Ortiz opens the floor to questions in regards to the Executive Director's report. There are none.

Ms. Cavanaugh invites Public Policy Officer Andrea Lewis to provide the June and July reports for the Public Policy Center. Ms. Lewis has four key items of business.

First, Ms. Lewis provides a brief report on her work with ABLE to ensure the acceptance of the proposed Agricultural Labor Camp rules which have not changed since 1985. The Joint Committee on Agency Rule Review will soon be requiring that the migrant farmworker modules have running water and smoke detectors, and the for communal bathrooms to have partitions and privies to be emptied on at least a weekly basis. The Commission will disseminate a press release on this ruling in the upcoming week.

Second, she discusses a meeting that she and Ms. Cavanaugh attended with the Registrar and Assistant Registrar at the Ohio Bureau of Motor Vehicles to raise awareness of issues that new Americans have been experiencing when attempting to obtain driver's license for the state of Ohio. Additionally, the Commission has requested entities within its networks to please report to OCHLA any instances that they may come across in regards driver licenses issues. The Registrar's Office has agreed to review any issues or complaints and work directly with OCHLA to address them.

Third, Ms. Lewis shares with the Board information on the launching of the 2016 Ohio Latino Vote Campaign, and provides an update in regards to voter registration training sessions and volunteer participation at Festival Latino August 13th and 14th, 2016. She confirms that the Commission has provided voter registration materials to at least ten organizations who have requested resources for their own events.

Finally, she provides an overview to the Board in regards to the Every Student Succeeds Act (ESSA) signed in December 2015 by U.S. President Obama, a new education



law created to replace the No Child Left Behind Act. Recently, the Ohio Department of Education (ODE) presented an overview of this law which Ms. Lewis briefly summarizes. Due to the increased amount of responsibility being designated to state education entities rather than federal entities, the Ohio Department of Education will be holding stakeholder meetings across the state and Ms. Lewis encourages all Board Members to attending a meeting in their area.

For more detail on the Public Policy Center update, please see the June and July Monthly Reports on OCHLA's website.

Chair Ortiz then opens the floor to questions in regards to the Public Policy Center update. There is one.

Chair Ortiz inquires if the new ODE Superintendent of Education Instruction will be in attendance at the ESSA stakeholder meetings. Dr. Raúl Soto of the Ohio Department of Education, who is present as a member of the public, attests that it is likely the Superintendent will attend. Chair Ortiz states that the attendance at one of these meetings would also serve as a viable opportunity to meet the new Superintendent.

Chair Ortiz asks if there are any more questions, and seeing none he invites Community Liaison Lair Marin to provide an update for the Latino Community Network. Ms. Marin has four main items of business:

First, she states that Commissioner Guzman-Bowman will provide information in regards to the 2016 Ohio Latino Health Summit during her Committee Report; she is pleased to report that OCHLA and MetroHealth were able to secure CME's for medical professionals attending the Health Summit.

Second, Ms. Marin informs the Board that the Commission's partner for this year's 2016 Distinguished Hispanic Ohioan Awards Gala is the Ohio State University's Office of Diversity and Inclusion, and that Commissioner Santiago will provide an update in regards to the gala during her Committee Report.

Third, Ms. Marin states that the Latino Community Network is on the final stages of creating a Central Ohio Latino Health and Social Services directory as well as the Directory of Hispanic Serving Churches in Ohio. She offers a draft copy of the directories to any Board Member interested in providing suggestions or feedback.

Finally, she informs the Board that the mid-year update of the OLANet should be completed by the end of September and that there are almost 400 organizations now included in the directory.

For more detail on the Latino Community Network update, please see June and July Monthly Reports on OCHLA's website.

Chair Ortiz opens the floor for questions about the Latino Community Network update. Seeing none, he invites Georgina Alvarez to provide the June and July report for the Organizations Development Center. Ms. Alvarez has two key items of business.

First, she provide a brief report in regards to the 2016 Agenda Latina facilitated by the National Council of La Raza, including information on participants, the day's



agenda and content, and objectives.

Second, Ms. Alvarez also informs the Board on the Ohio Hispanic Chambers of Commerce's recent Quarterly Meeting during which the Chambers' discussed SB249 and voter registration efforts, and also hosted Ms. Monique Cox-Moore from the Ohio Secretary of State's Office.

For more details on the Organizations Development Center update, please see June and July Monthly Reports on OCHLA's website.

Chair Ortiz opens the floor for questions about the Organizations Development Center update. Seeing none, he then presents the June and July Agency Report to the Board for approval and acceptance.

Motion #2 - 8 - 2016 - To approve the June and July Monthly Reports as submitted. Moved by Commissioner Molina. Seconded by Commissioner Florez. Motion carries.

Chair Ortiz then proceeds to the next item of business, the Committee Reports.

Committee Reports

There is no report for the Education Committee, therefore Chair Ortiz invites Commissioner Guzman-Bowman to provide an update for the Health and Wellness Committee. She highlights one item of business.

Ms. Guzman-Bowman confirms that the 2016 Ohio Latino Health Summit will take place at MetroHealth in Cleveland on August 26th from 8:00AM-3:00PM. Ms. Bowman requests that Commissioners forward registration information and e-campaigns for the Summit to all of their networks to assist in increasing attendance to the event. She encourages the Board Members that live in the Northeast region of Ohio to attend the Summit, even if they are unable to stay for the entire program. Ms. Guzman-Bowman commends MetroHealth System for their excellent work on the program agenda and speakers.

Executive Director Cavanaugh briefly explains the Latino Health Summit and its objectives to the newest members of the Board.

Chair Ortiz opens the floor to questions in regards to the Health and Wellness Committee update. There are none.

Chair Ortiz he invites Commissioner Santiago to provide an update for the Diversity and Inclusion Committee. Santiago has three key points in regards to the 2016 Distinguished Hispanic Ohioan Awards Gala.

First, she provides to the Commissioners the current slate of nominees for the 2016 Distinguished Hispanic Ohioan Awards and requests that they review the nominations to be voted on momentarily.

Second, Ms. Santiago invites Commissioner Guzman-Bowman to inform the Board on



the keynote speaker for this year's gala. Ms. Guzman-Bowman provides a brief biography on Sid Wilson and his accomplishments.

Chair Ortiz reminds the Board that all proceeds from the event will be contributed to an established scholarship at The Ohio State University for Latino students. He suggests that for future galas, OCHLA attempt to secure universities as partners or hosts to continue to establish Hispanic scholarships for Ohio's Latino students.

Chair Ortiz entertains a motion to approve the slate of nominees for the 2016 Distinguished Hispanic Ohioan Awards, Nuestra Familia Awards and the Latino Military Service of Distinction Awards.

Motion #3 - 8 - 2016 - To approve the slate of nominees for the Distinguished Hispanic Ohioan Awards. Moved by Commissioner Simms-Howell. Second by Commissioner Florez. The motion passes by unanimous consent.

Chair Ortiz opens the floor to questions in regards to the Diversity and Inclusion Committee update. There are five.

First, Commissioner Molina inquires if there is a formal template for Commissioners to use as a means of informing and congratulating the individuals they nominated for awards. Ms. Marin confirms that there is not written template for Commissioners, Commissioners usually call their nominee and the Commission will mail a formal congratulatory letter or email.

Second, Commissioner Florez asks if there will be a theme for this year's gala, to which Ms. Marin responds that The Ohio State University has not chosen a theme.

Third, Ms. Cavanaugh requests that the list of nominees for awards be read aloud for the record and Commissioner Santiago requests that each Commissioner read the individuals they personally nominated.

Fourth, Commissioner Rivera inquires which media outlets will receive the press release about the gala, to which Ms. Marin replies that the Commission has a list of Latino media outlets they will provide with the press release and the document will also be available to read via the OCHLA website and social media platforms. Commissioner Rivera asks if he would be permitted to send the press release to local news platforms in his area, and Ms. Marin confirms that she can provide him with the press release so he may do so.

Finally, Commissioner Simms-Howell suggests that the legislators of the federal government attending the event provide a video of congratulations to be presented at the event. Ms. Marin informs the Board that legislators are encouraged to send commendations to be presented to awardees from their regions. Chair Ortiz requests that the Commission extend an invitation to the President of The Ohio State University to attend the gala.

Chair Ortiz asks if there are any more questions in regards to the Diversity and Inclusion Committee update. Seeing none, he invites Commissioner Feliciano to provide an



update for the Civic Engagement Committee. Commissioner Feliciano has three items of business.

First, he reiterates the Commission's 2016 Ohio Latino Vote campaign efforts, and states that OCHLA will continue to promote the importance of registering voters as the Ohio general election date draws nearer.

Second, Commissioner Feliciano informs the Board on the Hispanic Roundtable's Community Forum on September 8, 2016 and briefly explains the event.

Third, he also provides an overview on the Convención Hispana 2016.

Chair Ortiz opens the floor to questions in regards to the Civic Engagement Committee update. Seeing none, he provides an update for the Workforce and Economic Development Committee. He has one item of business.

Chair Ortiz briefs the Board on the creation and implementation of the current Workforce and Economic Development Strategic Plan for Ohio, and informs the Commissioners on the importance of the inclusion of Latinos in workforce investment boards across the State. He recommends that the Commission inform the directors of these boards on the owners of Latino businesses in their areas. Commissioner Molina informs the Board on how the Latino Leaders Collaborative effort will assist in reaching the goals of this strategic plan and that the objectives outlined are very achievable.

Ms. Cavanaugh outlines the importance of working on this strategic plan and the outreach to the workforce investment boards, as the Commission is required to serve the Latino community by providing support and empowerment in the area of workforce and economic development per the mandates on which OCHLA was created. Chair Ortiz requests that each Commissioner arrive to the next Board Meeting with names of individuals in their area that could potentially be part of these boards.

Chair Ortiz opens the floor for questions in regards to the Workforce and Economic Development Committee update. There are three.

First, Commissioner Simms-Howell informs the Board that one of the members of the public present at today's meeting is Keith Eakins of the Ohio Minority Supplier Development Council could assist with collecting and providing data in regards to Latino and minority-owned businesses.

Second, Commissioner Rivera inquires if the Commission has the names of workforce investment board directors, Chair Ortiz confirms that the office has the list of current directors.

Finally, Commissioner Santiago recommends that the Commission consider presenting to the workforce investment boards in each area, there is general consensus supporting this idea.

Chair Ortiz asks if there are any more questions in regards to the Workforce and Economic Development Committee update. Seeing none, he then proceeds to the next item on the agenda, which is Old Business.



Old Business

There is no old business to discuss. Chair Ortiz proceeds to the New Business.

New Business

There are three items of business.

First, Executive Director Cavanaugh and AG Representative Daniel Murry present to the Board the contract drafted between the Commission and the Ohio Hispanic Coalition that would authorize two AmeriCorps VISTA to work on site at the Office of the Ohio Latino Affairs Commission.

Chair Ortiz opens the floor for questions in regards to the AmeriCorps VISTA contract. There are three.

First, Commissioner Simms-Howell asks about the \$2,000 cost share fee to be paid out to the Ohio Hispanic Coalition as project sponsor. Ms. Cavanaugh informs the Board that the funds will cover administrative costs to manage the program by the Ohio Hispanic Coalition, who are responsible to support the grant implementation, provide assistance to OCHLA and VISTA members.

Second, Commissioner Molina asks AG Representative Murry if the contract is approved by the Attorney General's Office. Mr. Murry states that the contract has been reviewed and is in compliance, and states that it is the Board's decision to consider the contract approval.

Third, Commissioner Santiago inquires about the assignment for the AmeriCorps VISTA. Ms. Cavanaugh informs that one member will work with the Organizations Development Center and the other will work with the Latino Community Network. She directs the Board Members' attention to the job descriptions included in the contract.

Chair Ortiz asks if there are any more questions in regards to the AmeriCorps VISTA volunteer contract. There are none.

Motion #4 - 8 - 2016 - To approve the AmeriCorps VISTA contract between the Commission and the Ohio Hispanic Coalition. Moved by Commissioner Santiago. Second by Commissioner Guzman-Bowman. The motion passes by unanimous consent.

Chair Ortiz moves to the next item of New Business, requesting the Board to review the proposed schedules of Board Meetings and Special Events for the 2016 and 2017 calendar years. Ms. Cavanaugh outlines the proposed schedules which are included in each Commissioner's folder, and highlights that the upcoming Board Meeting for October 2016 will be hosted on a Friday, October 7th, the same day as the DHO Awards Gala.

Chair Ortiz opens the floor for questions in regards to the proposed schedules for 2016 and 2017 There is one.



Commissioner Santiago reminds the Board that the election of the Executive Committee will take place at the October Board Meeting, and Commissioner Simms-Howell informs the members that he will call each of them individually to discuss the nomination slate.

Chair Ortiz asks if there are any more questions in regards to the proposed schedules, and seeing none he moves to the next item on the agenda, inviting Executive Director Cavanaugh to discuss updated human resources policies. Ms. Cavanaugh briefly informs the Board on three policies that have recently been updated by the Department of Administrative Services. The board is hence briefed and informed on these new policies.

Ms. Cavanaugh informs the Board that Administrative Clerk Briana Black will send out invites via email to Commissioners for events and Board Meetings for 2016 and 2017, so Commissioners can conveniently add these dates to their calendars.

Chair Ortiz asks if there are any more questions in regards to the HR Policy Updates, and seeing none he moves to the next item on the agenda, which is Public Commentary.

Public present:

- Keith, Aaron – Ohio MSDC
- Pamela Alvaro – OCHLA
- Dr. Raúl Soto – ODE

Motion #5 - 8 - 2016 - To open the floor to public commentary. Moved by Commissioner Simms-Howell. Seconded by Commissioner Florez. Motion carries.

First, Chair Ortiz hands the floor to Pamela Alvaro, an intern and volunteer for the Office of Latino Affairs, who briefly introduces herself and describes the work she is doing to assist Community Liaison Marin.

Second, Commissioner Simms-Howell introduces Mr. Keith Eakins of the Ohio Minority Supplier Development Council . Mr. Eakins is the President and CEO of this organization and provides a brief overview of the Ohio MSDC, he also informs the Board of it's purpose and it's objective to assist minority businesses in procuring their certification through partnerships and workshops.

Chair Ortiz opens the floor for discussion in regards to Mr. Eakins' comments. There is one point of discussion.

Commissioner Simms-Howell thanks Mr. Eakins for his time and recommends that he attends an upcoming Board Meeting to give a presentation on the program and how it could work within the Latino community. He also recommends that Mr. Eakins meet with Commissioner Torres, as he is the chair of the Workforce and Economic Development Committee. Additionally Georgina Alvarez recommends that Mr. Eakins attend the next Quarterly Meeting for the Ohio Hispanic Chambers of Commerce in November.



Chair Ortiz asks if there are any more questions in regards to Mr. Eakins' comments, and seeing none he hands the floor to Raúl Soto of the Ohio Department of Education.

Mr. Soto states that he continues to attend OCHLA's Board Meetings because ODE supports the work that the Commission is doing to benefit the Latino community. He recommends that the Commission reach out to the Governor's Office of Workforce Transformation as that office has a plan currently open for public commentary that combines Workforce Investment Opportunity Act and other agencies that aligns well with the strategic plan the Commission has produced.

Chair Ortiz opens the floor for discussion in regards to Mr. Soto's comments. There are none.

Chair Ortiz asks if there are any more questions in regards to Public Commentary or Commissioners' comments. There are none.

Motion #6 - 8 - 2016 - To adjourn meeting. Moved by Commissioner Simms-Howell. Seconded by Commissioner Florez. Motion carries.

Board meeting adjourned by Vice Chair Ortiz at 3:02 p.m.

Luis "Tony" Ortiz, Chair

Jose Feliciano Jr. , Secretary



**ADDENDUM TO MINUTES
August 16, 2016
Motions Carried**

<u>Motion #1 - 8 - 2016</u>	To approve the June 7, 2016 Board Meeting Minutes as submitted.
<u>Motion #2 - 8 - 2016</u>	To approve the June and July Monthly Reports as submitted.
<u>Motion #3 - 8 - 2016</u>	To approve the proposed slate of DHO nominees.
<u>Motion #4 - 8 - 2016</u>	To approve the AmeriCorps VISTA volunteers contract.
<u>Motion #5 - 8 - 2016</u>	To open the floor to public commentary.
<u>Motion #6 - 8 - 2016</u>	To adjourn meeting.



ADDENDUM TO MINUTES

August 16, 2016

ATTACHMENTS

DOCUMENT	AUTHOR
June and July 2016 Monthly Reports	Executive Director Cavanaugh
AmeriCorps VISTA Volunteers Contract	Executive Director Cavanaugh

