

## MINUTES OF THE BOARD MEETING February 7, 2017 Time: 9:30 a.m.

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Holiday Inn Columbus Dtown-Capitol Square, Salon A  
175 E. Town St., Columbus, OH 43215

### Attendance

#### Commissioners - Present

Tony Ortiz—Chairman  
Beth Guzman-Bowman—Vice Chair  
Jose Feliciano, Jr.—Secretary  
Michael Florez  
Gregory Guzmán, PhD.  
Dan Molina  
Rev. Juan Rivera  
Mary Santiago  
V. Anthony Simms-Howell

#### Legislative Members - Present

Senator Gayle Manning  
Senator Charleta Tavares

#### Commissioners - Absent

Emanuel Torres

#### Staff - Present

Lilleana Cavanaugh—Executive Director  
Lair Marin—Community Liaison  
Andrea Lewis—Public Policy Officer  
Briana Black—Administrative Clerk

### Call to Order

Chair Ortiz calls meeting to order at 9:32 a.m. The Pledge of Allegiance to the Flag is recited.

### Call of the Roll

There are 9 Commissioners present, thus constituting quorum.

### Chair's Report

Chair Ortiz informs the Board that he has accepted a position with the Ohio Attorney General's Office, however he is still able to serve on the Board of the Ohio Commission on Hispanic/Latino Affairs.

### Approval of Minutes

Chair Ortiz presents previous meeting's Minutes to the board for review and approval.

**Motion #1 - 2 - 2017** - To approve the December 6, 2016 Board Meeting Minutes as submitted. Moved by Commissioner Santiago. Seconded by Commissioner Florez. Motion carries.

**Luis "Tony" Ortiz**  
Chair  
Dayton

**Elizabeth Guzman-Bowman**  
Vice Chair  
Columbus

**Jose Feliciano Jr.**  
Secretary  
Aurora

**Michael Florez**, Vice Chair  
Cincinnati

**Mary Santiago**  
Lorain

**V. Anthony Simms-Howell**  
Cincinnati

**Emanuel Torres**  
Columbus

**Gregory Guzmán, PhD**  
Maumee

**Rev. Juan Rivera**  
Campbell

**Dan Molina**  
Loveland

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**Rick Perales**  
State Representative  
District 73 ~ Greene County

**Dan Ramos**  
State Representative  
District 56 ~ Lorain County

**Gayle Manning**  
Senator  
District 13 ~ Huron & Lorain  
Counties

**Charleta Tavares**  
Senator



## Agency Report

Chair Ortiz then hands the floor to Executive Director Lilleana Cavanaugh, she highlights two key items of business for the months of December and January.

First, Ms. Cavanaugh highlights the Commission's work on finalizing and disseminating the 2016 Annual Report, copies are presented the Board Members.

Second, she informs the Board about website improvements, including the website assessment, traffic analysis, the new inclusion of a Google translator widget on the OCHLA website and work on increasing social media presence. These projects are being carried out by AmeriCorps VISTA team member Jesse Dotson.

Next, Chair Ortiz invites Ms. Cavanaugh to provide the December and January report for the Organizations Development Center. She has three key items of business.

First, she updates the Board in regards to AmeriCorps VISTA team member Latisha Jeffrey's ongoing support to the Organizations Development Center after Ms. Georgina Alvarez's retirement. Second, Ms. Cavanaugh states that the Ohio Hispanic Chambers of Commerce have agreed to appoint the Columbus Hispanic Chamber of Commerce as the lobbying entity for all the Chambers. Third, she provides an update on the Latino Connection's work in applying for grants focusing on behavioral health initiatives. Ms. Cavanaugh briefly describes the project model.

Chair Ortiz opens the floor to questions in regards to the Executive Director's report and the Organizations Development Center report. There is one.

First, Commissioner Florez inquires whether or not the mental health assessment will include the homeless population. Ms. Cavanaugh states that the a behavioral health initial project would focus on the Hispanic Community and we do not have specific data regarding homelessness among Latinos; however they do have some anecdotal reports in regards to Cincinnati's homeless Latino youth that will be considered if the project is funded.

Chair Ortiz asks if there are any more questions, there are none. Ms. Cavanaugh invites Public Policy Officer Andrea Lewis to provide the December and January reports for the Public Policy Center. Ms. Lewis has four key items of business.

First, Ms. Lewis shares with the Board the 2016 OCHLA Annual Report, she states that the report has been disseminated to the General Assembly and that more copies can be provided to Commissioners if they wish to share them with any other policy makers or community leaders. Second, she reminds the Board of the upcoming 2017 Ohio Latino Education Summit at the University of Cincinnati on March 1st, and mentions the keynote speakers for the event, different sessions that will be held, networking opportunities, etc. Third, Ms. Lewis informs the Board that she sits on the Ohio Department of Education's Fairness and Sensitivity Data Review Committee, and that she is the only Latino representation on this particular committee so it is beneficial for her to be able to be in those conversations.

Finally, she shows the Board the updated list of Immigrant Resources that are availa-



ble on OCHLA's website which include useful documents and resources for immigrants as well as entities who work with immigrant populations. Ms. Cavanaugh highlights a couple of resources that would be particularly vital for families.

For more detail on the Public Policy Center update, please see the December and January Monthly Reports on OCHLA's website.

Chair Ortiz then opens the floor to questions in regards to the Public Policy Center update. There are five.

First, Commissioner Florez inquires if the resources list includes any information in regards to U/T Visas, Ms. Lewis states that there is information available on this page.

Second, Commissioner Florez asks if a Spanish version of the health consent/power of attorney form can be added to the immigration resources. Ms. Cavanaugh thank Commissioner Florez for his suggestion and informs him that she will work with Mr. Dotson to add a Spanish version.

Third, Chair Ortiz inquires if the request for proposals for the 2018 Ohio Latino Education Summit have yet to be sent out, Ms. Lewis mentions that as of yet no request has been sent.

Fourth, Commissioner Molina inquires if Miami University could be a candidate for the 2018 Education Summit, Chair Ortiz replies that the summit site selection for 2018 will be considered after the summit and that Miami University could be included as a host candidate entity.

Finally, Commissioner Santiago asks for recommendations on what region(s) would the Education Committee suggest for the location of the next Education Summit. Chair Ortiz suggests the Lorain/Cleveland area, and Ms. Cavanaugh mentions Kent State University in Northeast Ohio might also be interested.

Chair Ortiz asks if there are any more questions, and seeing none he invites Community Liaison Lair Marin to provide the December and January report for the Latino Community Network. Ms. Marin has four key points of interest.

First, she informs the Board that the Latino Community Network has created two new directories for Latino services and is continuously working on updating the OLANet, CLOI, ESOL Catalogue, etc.

Second, Ms. Marin reveals to the Board the locations and dates for the 2017 Distinguished Hispanic Ohioan Awards Gala and Ohio Latino Health Summit. The DHO Gala will take place Saturday, October 14, 2017 at OSU's Student Union, and the Health Summit will be at the University of Cincinnati's Medical Center on July 28th, 2017.

Third, she briefly updates the Board in regards to the Latino Leaders Collaborative in Cincinnati and the progress they have made since it was established.



Finally, Ms. Marin informs the Board that the social media postings per month have doubled since having Mr. Dotson on board to assist with the Latino Community Network efforts.

For more detail on the Latino Community Network update, please see December and January Monthly Reports on OCHLA's website.

Chair Ortiz opens the floor for questions about the Latino Community Network update. There are two.

First, Commissioner Molina asks if the DHO Gala must be hosted in Columbus. Chair Ortiz states that the event can be hosted in other locations, preferably in partnership with a major university willing to generate a scholarship with the proceeds. Commissioner Santiago adds that she is interested in keeping the gala in Columbus for this year and the next in order to grow the scholarship that has been established at OSU.

Second, Commissioner Santiago commends the Commission staff on successfully obtaining the AmeriCorps VISTA grant and procuring two excellent team members through this program.

Chair Ortiz asks if there are any more questions in regards to the Latino Community Network update. Seeing none, he then presents the December and January Agency Report to the Board for approval and acceptance.

**Motion #2 - 2 - 2017** - To approve the December and January Monthly Reports as submitted. Moved by Commissioner Molina. Seconded by Commissioner Simms-Howell. Motion carries.

Chair Ortiz then proceeds to the next item of business, the Committee Reports.

### **Committee Reports**

Chair Ortiz states that Ms. Lewis has already shared the update for the Education Committee.

Chair Ortiz invites Commissioner Guzman-Bowman to provide an update for the Health and Wellness Committee. There is no business to report.

Chair Ortiz he invites Commissioner Santiago to provide an update for the Diversity and Inclusion Committee. There is no business to report.

Chair Ortiz he invites Commissioner Feliciano to provide an update for the Civic Engagement Committee. There is no business to report.

Chair Ortiz opens the floor to Commissioner Molina to provide an update for the Workforce and Economic Development Committee. There is no business to report.

Chair Ortiz proceeds to the next item on the agenda, which is Old Business.

### **Old Business**



There is no old business to discuss. Chair Ortiz proceeds to the New Business.

**New Business**

There is no new business to discuss. Chair Ortiz proceeds to the Public Commentary.

**Public present:**

- Jane Dockery, Wright State University
- Jacqueline Gill, Wright State University

**Motion #3 - 2 - 2017** - To open the floor to public commentary.

There is no commentary from the public.

**Motion #4 - 2 - 2017** - To adjourn meeting. Moved by Commissioner Santiago. Seconded by Commissioner Florez. Motion carries.

Board meeting adjourned by Chair Ortiz at 10:13 a.m.

Luis “Tony” Ortiz, Chair

Jose Feliciano Jr. , Secretary

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**ADDENDUM TO MINUTES  
February 7, 2017  
Motions Carried**

<b><u>Motion #1 -2- 2017</u></b>	To approve the December 6, 2016 Board Meeting Minutes as submitted.
<b><u>Motion #2 -2- 2017</u></b>	To approve the December and January Monthly Reports as submitted.
<b><u>Motion #3 -2- 2017</u></b>	To open the floor to public commentary.
<b><u>Motion #4 -2- 2017</u></b>	To adjourn meeting.



**ADDENDUM TO MINUTES  
February 7, 2017**

***ATTACHMENTS***

<b>DOCUMENT</b>	<b>AUTHOR</b>
December and January 2017 Monthly Reports	Executive Director Cavanaugh
Grants Policies and Procedures	Executive Director Cavanaugh and AG Representative Katherine Mosca

