

MINUTES OF THE BOARD MEETING
Sheraton Capital Square
February 18, 2020
TIME: 8:30 AM

2019~2020
43rd Board of Commissioners

Mary Santiago
Chair
Lorain

Manuel Lopez-Ramirez, MBA
Vice Chair
Springfield

Beth Guzman-Bowman
Secretary
Columbus

Jose Feliciano Jr.
Aurora

Michael Florez
Cincinnati

Dr. Elena Foulis
Columbus

Gregory Guzmán, Ph.D.
Maumee

Dan Molina
Loveland

Rev. Juan Rivera
Campbell

V. Anthony Simms-Howell
Cincinnati

Tina Maharath
State Senator
District 3 ~ Franklin County

Nathan Manning
State Senator
District 13 ~ Lorain & Huron

Jessica Miranda
State Representative
District 28 ~ Hamilton County

Rick Perales
State Representative
District 73 ~ Greene County

Attendance

Commissioners Present

Chair Mary Santiago
Vice Chair Manuel Lopez-Ramirez, MBA
Sec. Beth Guzman
Michael Florez
Gregory Guzman PhD
Dan Molina
Elena Foulis Ph.D.
Tony Simms-Howell

Commissioners Absent

Emanuel Torres (Excused)
Rev. Juan Rivera (Excused)

Legislative Members Present

Staff Present:

Lilleana Cavanaugh -Executive Director
Carly McCain- Public Policy Officer
Lair Marin-Marcum- Community Liaison
Caeli Barnes- Vista
Mary Grace Sanchez- Vista
Maggie O'Shea – AG

Call to Order

Chair Santiago calls meeting to order at 8:30 a.m. The Pledge of Allegiance to the Flag is recited.

Call of the Roll

There are 7 Commissioners present, thus constituting quorum.

Approval of Minutes

Chair Santiago presents previous meeting's minutes to the board for review and approval.

Motion #1 02-2020

A motion to approve the minutes is presented by Chair Santiago. A motion was made by Commissioner Michael Florez. It was seconded by Commissioner Juan Rivera. Vote 7-0. Motion Carries.



Agency Report

Executive Director Cavanaugh reports briefly on the 2019 Annual Report. Secondly, Director Cavanaugh highlights the work being done for upcoming events: Hispanic Legislative Visit Day on March 24th and Agenda Latina 2020 on April 17th. Public Policy Officer Carly McCain is leading the Hispanic Legislative Visit Day effort, the focus this year is on young leaders. OCHLA has partnered with the Hispanic Bar Association and GE's Latino Affinity Group to support the success of Legislative Visit Day, along with the committee. The event will take place at the Ohio Statehouse from 9:00 a.m. to 4:00 p.m. with a number of different breakout sessions throughout the day and appointments with legislators to meet with the community. Executive Director Cavanaugh and Organizations Development Coordinator, AmeriVISTA Mary Grace are leading the Agenda Latina 2020 event. Agenda Latina is an annual meeting where we bring together Latino serving and Latino grassroots organizations to increase skills, exchange information, and increase capacity for Latino serving organizations. This year's theme is "Building Resilience" with a focus on children and families. The event is scheduled to take place at the Martin de Porres Center in Columbus. The Latino Mental Health Navigator Grant has been awarded the two awardees, Su Casa in Cincinnati and Our Lady of Guadalupe in Columbus. The project is now moving and off to a great start. Executive Director Cavanaugh was pleased to announce that the Commission has been able to secure two additional AmeriVISTA positions, in order to place one in Cincinnati with Su Casa and another in Lorrain at El Centro. The Commission hopes to be able to secure more VISTAS under OCHLA to place in additional Latino serving organizations throughout the state in the future.

Executive Director Cavanaugh gave a brief update on the Dayton Latino Collaborative that is being built with Community Liaison Lair and Vice Chair Lopez. Additional information was shared regarding the work in the Lower Northeast Ohio Region Latino Networking meetings. The groups are coming strong with the assistance of Commissioner Rivera, Community Liaison Marin-Marcum, and ODC Mary Grace. The Commission continues to work heavily on the 2020 Census campaign as the census approaches in early spring and Annette Reyes is working with Director Cavanaugh to lead this effort. At the end of January, the NALEO Institute hosted with OCHLA a Train the Trainer Session in Columbus for the community. There were 28 individuals who are now certified to do Census 2020 community engagement and training in Central Ohio. The OCHLA website has a page dedicated to census material and information in English and Spanish for the community to use. Director Cavanaugh emphasizes how critical it is for every commissioner to connect with their local complete count committee. Finally, Director Cavanaugh reports on a meeting she attended with the Secretary of State's Office on the issue of Cyber-terrorism and disinformation campaigns through social media that targets ethnic minority groups with the goal of producing fear and chaos. The Latino community is a target and they are going to be more vulnerable as we get closer to the census and elections. Through the Secretary of State's office, Monique Moore will be contacting each commissioner individually with the goal of connecting with your community leaders in order to have a candid conversation about the topic and be able to identify opportunities to educate the community and take a proactive role against this campaign. Briefly Executive Director Cavanaugh highlights that PPO Carly is continuing her work in setting up meetings with key agencies to try to convey the priorities of the commission, as well as, learning about their work



and how we can be of service.

Motion #2 02-2020

Chair Santiago asks for a motion to accept the Agency Report. Commissioner Greg Guzman motions for the agency report to be accepted as given. Seconded by Vice Chair Manuel Lopez. Vote 7-0. Motion Passes.

Chair Santiago then proceeds to the next item of business, the Fiscal Report.

Fiscal Report

Executive Director Cavanaugh proceeds to present the fiscal report and discusses the document shared with Commissioners as part of their board meeting packet. All expenses are on target per FY 20 budget forecasts. The appropriation authority was increased in November to the 530 account for the grant amount of \$150,000 to cover the Latino Mental Health Navigator project. There are about \$30,000 in our outreach and operations budget to end the fiscal year. Director Cavanaugh reminds Commissioners that there are restrictions on how the commission's budget can be utilized in regards to events, contractors and other potential expenses; however, the team will work closely with Vice Chair Manuel Lopez to ensure available funding is maximized to impact our programs. The executive committee will be discussing in the near future the distribution of funding on program and outreach activities for the rest of the fiscal year. Commissioner Simms-Howell asked for some clarification on the movement in our 6010 account, which Director Cavanaugh explained it was due to the grant we received for the Latino Mental Health Navigator and DHO funds.

Motion #3 02-2020

Chair Santiago requests a motion to accept the fiscal report as given. Commissioner Tony Simms-Howell motions to accept the fiscal report as given. Seconded by Commissioner Greg Guzman. Motion passes.

Chair Santiago then proceeds to the next item of business, New Business.

New Business:

Chair Santiago reminds all commissioners to have their financial disclosures completed by Friday, May 15, 2020. Commissioner Sims-Howell would like to know what is being done to recognize the Dayton Police Officer that died last year. Vice Chair Lopez informs he has contacted the Dayton Police and is managing this sensitive situation very closely. Discussion on how the recognition should be presented by the Commission continues.

Motion #4 02-2020

Chair Santiago requests a motion to move to public commentary. Commissioner Tony Simms-Howell motions to accept new business. Seconded by Commissioner Molina. Motion carries.

Chair Santiago then proceeds to the next item of business, Public Commentary.



Public Commentary:

Jessica Caceres, Environmental Specialist II from the Ohio Environmental Protection Agency's Office of Compliance Assistance and Pollution Prevention, Division of Environmental and Financial Assistance introduced to the Commission the recycling and technology grant opportunities for businesses to implement safe practices and benefits. Ohio EPA is working in reaching out to the Latino community in order to share how you can receive free and confidential environmental services, save some money, and get recognized for this. Ohio EPA is working on translating their documents and have setup a bilingual hotline to assist Latino businesses.

Chair Santiago asks if there is any other business to discuss and there is no other business. Chair Santiago requests a motion adjourn.

Motion #5 02-2020

Motion to adjourn moved by Commissioner Guzman. Seconded by Vice Chair Lopez. Motion Carries. Board meeting adjourned by Chair Santiago at 9:20 a.m.

Signature/Date:
Mary Santiago- Chair

Signature/Date:
Elizabeth Bowman -Secretary



**February 18, 2020
 Motions Carried**

Motion #1 -02-2020	To approve the December 03, 2019 Board Meeting Minutes.
Motion #2 -02-2020	To approve the November 2019, December 2019, and January 2020 Agency Reports as submitted.
Motion #3 -02-2020	To approve December 2019 and January 2020 Fiscal Reports as submitted.
Motion #4 -02-2020	To go to public commentary.
Motion #5 -02-2020	To adjourn meeting.

**February 18, 2020
 ATTACHMENTS**

DOCUMENT	AUTHOR
November 2019, December 2019, and January 2020 Monthly Reports	Executive Director Cavanaugh
December 2019 and January 2020 Fiscal Report	Executive Director Cavanaugh

